



HAMINA LNG OY – INSTRUCTIONS FOR PARTICIPATING IN OPEN SEASON 2022

Hamina LNG Oy opens the Open Season 2022 to offer terminal capacity and related services to the market for gas year 2023 (1.10.2022 – 30.9.2023). LNG storage services can also be pre-booked for gas year 2024 (1.10.2023 – 30.9.2024). The Capacity Allocation Process is confidential and will be conducted as defined in the approved Terminal Rules of Hamina LNG Terminal (version 3.0 dated 30th of June 2022): [Materials - Hamina LNG](#). As a result of the process, mutually binding Terminal Services Contracts are expected to be signed with successful applicants by 5th of September. Hamina LNG reserves the right to modify the timetable during the process with a direct notification to all participants. Please contact info@haminalng.fi if you have any questions throughout the process. More detailed description of the process and timetable is as follows:

1.7.2022 Open Season starts, non-binding application period begins

Duration: 20 calendar days

Activities:

- 1) To begin the application process, send the following documents to Hamina LNG's email info@haminalng.fi with the subject "Hamina LNG application documents"
 - a) Copy of an up-to-date trade register extract
 - b) Copy of the licence of a registered user of natural gas (if needed for the use of Terminal services)
 - c) Written confirmation that the applicant has the necessary LNG sources and vessel(s) suitable for delivering LNG to Hamina LNG Terminal
 - d) Audited financial statements from the last 3 years, or, if the company has been founded more recently, since the founding of the company
 - e) Notice to the Operator regarding whether the intended use of LNG is taxable under the Finnish act on Excise Tax (189/2010, as amended) and possible tax exemption decision document for non-taxable deliveries
- 2) Hamina LNG responds with a draft of the Terminal Services Contract (TSC) for review and comments
- 3) Fill out the Non-binding Capacity Booking Form (N-CBF), which is attached to this Open Season letter
- 4) Send the N-CBF and commented TSC via email to Hamina LNG

20.7. Non-binding application period ends, first evaluation period begins



Duration: 5 business days

Activities:

- 1) Hamina LNG evaluates application documents, N-CBFs and TSC comments
- 2) Hamina LNG notifies applicants of supplement needs for application documents and N-CBFs
- 3) Hamina LNG delivers final TSC and binding Capacity Booking Form to applicants

28.7. First evaluation period ends, binding application period begins

Duration: 10 business days

Activities:

- 1) Review the final TSC and fill out the binding Capacity Booking Form (CBF)
- 2) Send the filled CBF and possibly missing application documents to Hamina LNG's email by 11.8.

12.8. Binding application period ends, capacity allocation begins

Duration: 5 business days

Activities:

- 1) Hamina LNG conducts the capacity allocation and informs each applicant of the capacities that have been allocated to them

22.8. Capacity allocation ends, TSC signing begins

Duration: 10 business days

Activities:

- 1) Hamina LNG reaches out to each applicant that has received capacities and the parties agree on the date of signing the TSC
- 2) After the TSC has been signed, deliver a monthly consumption forecast of each terminal service for the next gas year to Hamina LNG's email
- 3) Deliver a bank guarantee as agreed in the TSC no later than 10 days after signing the TSC

5.9. TSC signing ends, booking of free capacity begins

Duration: Until commercial deployment on 1.10.2022

Activities:

- 1) Hamina LNG announces non-allocated capacity (=free capacity) for the next gas year on the website: <https://www.haminalng.fi/>



- 2) Applicants can send a new filled CBF to book additional capacities on top of the already agreed amounts
- 3) Third parties can go through the application process to participate in the booking of free capacity
- 4) Free capacity will be allocated as agreed in the TSC, following the principles of the monthly booking window